



Book	School Board Policies
Section	Ch. 2. General Administration
Title	Visitation Protocols on District Property Due to COVID-19 - Emergency Policy
Code	2.065
Status	Active
Adopted	August 26, 2020

Policy 2.065 Visitation Protocols on District Property Due to COVID-19

1. Purpose

To provide guidelines for visitors or any person who is not an employee or student of the School District, entry to any school or District property, in order to protect the health, safety, and welfare of students and employees by adhering to COVID-19 District safety protocols in compliance with CDC, State and local guidelines. All students, employees, and visitors deserve a safe learning and work environment. The District will limit and monitor the flow of non-essential visitors, volunteers, and activities involving external groups or organizations. This policy does not apply to normal student vehicle drop off at arrival and pick-up at dismissal.

2. Applicability and Scope

- a. This policy applies to all visitors or any person who is not an employee or student of the School District.

3. Visitor Notification

The District will disseminate information about this policy including visitor responsibilities, via email, social media, and on the website ([palmbeachschools.org/reopening schools](http://palmbeachschools.org/reopening_schools))

Upon returning to school buildings or facilities, school or District staff will implement a variety of strategies (i.e. written/electronic notification, posted signage) to inform visitors about their duty to comply with the District's safety protocols.

4. District Safety Guidelines

- a. Access to all District property will be limited to current students, current staff, pre-approved parents/guardians/guests, vendors and contractors, and invited guests with principal or designee approval. Until further notice, no other visitors will be permitted on District premises.
- b. While the District always values and relies on the participation of parents and guardians in our schools, at this time until this policy is repealed, parents and guardians will not be able to participate in classroom activities or programs such as room parents, and back to school events, in order to promote the health and safety of students, staff, and their families.
- c. Visitors will self-screen at home prior to visiting District property. Visitors must take their temperature prior to arriving at District property and the visitor shall not report to a District Property if they have a temperature of 100.4 or higher. Visitors shall not report to District Property while using fever-reducing medications.
- d. All visitors defined in 4a will be denied entry to District property if he/she:
 - i. had close physical contact with someone who has tested positive Covid-19 in the previous 10 days.

- ii. if ill including, but not limited to: symptoms of fever, of 100.4 or higher, cough, sore throat, diarrhea, severe headache, body ache, shortness of breath, fatigue, loss of appetite, and sense of smell, and other flu-like symptoms.
 - iii. if ill including, but not limited to: symptoms of fever, of 100.4 or higher, cough, sore throat, diarrhea, severe headache, body ache, shortness of breath, fatigue, loss of appetite, and sense of smell, and other flu-like symptoms.
- e. Prior to entry on District property, all visitors defined in 4a are required to:
- i. report to the check-in location to sign-in, remain behind the plexiglass barrier, explain the purpose of, and get permission for, the visit.
 - ii. have their temperature taken and if above 100.4, the visitor will be asked to leave the District property.
 - iii. answer mandatory screening questions, as published on the District Website. (www.palmbeachschools.org/reopeningschools)
- f. While physically on District property all visitors defined in 4a are required to:
- i. wear face coverings at all times. Facial coverings should cover your nose and your mouth and comply with the CDC recommendations. All face coverings (whether disposable or reusable) must: be made with at least 3 layers of breathable material; fit snugly but comfortably against the side of the face and be secured with ties or ear loops allowing the students to remain hands-free. At this time, based on guidance from health authorities, neck gaiters, open-chin triangle bandanas, and mesh material, valves or holes of any kind are not acceptable face coverings. Please note facial coverings are in addition to, and not a substitute for, the required social distancing. Exemptions or accommodations to facial coverings must be verified by a treating licensed medical physician as required by ADA. A request for accommodation and supporting documentation must be provided in advance to the principal or designee for approval at least 48 hours in advance.
 - ii. comply with all directives in this policy and directions from site administrators, related to health and safety, including, but not limited to: usage and passage through common areas and shared spaces.
 - iii. abide by social distancing guidelines, keeping a minimum of 6 feet apart.
 - iv. avoid congregating when moving throughout the District Property
- g. Any visitor who enters or remains on District property without legitimate purpose may be found to be trespassing and, therefore, in violation of Florida Statutes and subject to arrest and penalties as defined by statutes
- h. Political activities and/or campaigning by candidates are prohibited on school campuses or in School District facilities. This includes the distribution of campaign materials, displayed posters, or other paraphernalia, including the presence of a candidate on campus for campaign purposes. The only exception is when a recognized group rents a facility after school hours or, when on Election Day, the School District follows the county election law regarding voting polls located at many Palm Beach County schools.
- i. Visitors including parents/guardians do not have unrestricted access to School District property and must remain in approved areas only.
- j. The School District reserves the right to deny an individual entry to any school building when there is reason to believe that such individual's presence would be detrimental to the operation of the school, the learning environment, or the health and safety of the school community.
- k. Any visitor who engages in uncooperative behavior or disruptive behavior, or does not adhere to or threatens not to follow the prevention protocols, will be required to leave the premises. Staff are authorized to seek assistance from School Police Officers or law enforcement if a visitor engages in such behavior or objects to leaving the facility as directed, and to exclude such individuals from visiting District facilities for some period of time thereafter.

- I. Failure by a visitor to abide by any sections of this policy will result in immediate removal from the school campus/District facility.

5. Applicability

The provisions of this Policy supersede the provisions of any other Board policy relating to these matters, except for Policy 1.03 on School Board Meetings and any policies that must be followed as required by federal or State law.

6. Duration

The Superintendent may suspend/revoke/rescind portions of this policy based on the updated/available information from the CDC, State, or local authorities regarding COVID-19 cases. This policy becomes effective upon its emergency adoption. This policy shall end 90 days thereafter unless further extended by a vote of the Board through regular rulemaking adoption process.

RULEMAKING AUTHORITY: Fla. Stat. §§ 120.54 (4); 120.81(1) (a); 1001.32(2); 1001.41(1) & (2); 1001.42 (28)

LAWS IMPLEMENTED: Fla. Stat. § Fla. Stat. §§ 1001.42(19); 1001.54; 1006.145

HISTORY: ER 08/26/2020